

**Quarterly Budget and Expenditure Reporting for HEERF I, II, and III (a)(1) Institutional Portion, (a)(2), and (a)(3), if applicable**

**Institution Name:** \_\_\_\_\_ **Date of Report:** \_\_\_\_\_ **Covering Quarter Ending:** \_\_\_\_\_

**PR/Award Number(s):** P425F: \_\_\_\_\_ P425J: \_\_\_\_\_ P425K: \_\_\_\_\_ P425L: \_\_\_\_\_ P425M: \_\_\_\_\_ P425N: \_\_\_\_\_

**Total Amount of Funds Awarded:** Section (a)(1) Institutional Portion: \_\_\_\_\_ Section (a)(2): \_\_\_\_\_ Section (a)(3): \_\_\_\_\_ **Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>1</sup>				
Providing reimbursements for tuition, housing, room and board, or other fee refunds.				
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.				
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.				
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.				
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.				

<sup>1</sup> To support expenses related to the disruption of campus operations due to coronavirus consistent with applicable law. This includes eligible expenses under a student’s cost of attendance under CARES Act Section 18004(c), or any component of a student’s cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or child care, per Section 314(c) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), and Section 2003 of the American Rescue Plan Act of 2021 (ARP).

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. <sup>2</sup>				
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a class period and to provide time for disinfection between uses.				
Replacing lost revenue from academic sources. <sup>3</sup>				
Replacing lost revenue from auxiliary services sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare, or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.				
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.				
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>				Supplies & payroll for inst. Fit testing for clinical students due to COVID, IDC, and costs for conducting direct outreach to F/A applicants
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>				Payroll for student support svc staff due to COVID and IDC
<b>Quarterly Expenditures for Each Program</b>				
<b>Total of Quarterly Expenditures</b>				

<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>3</sup> Please see the Department’s [HEERF Lost Revenue FAQs](#) (March 19, 2021) for more information regarding what may be appropriately included in an estimate of lost revenue.

<sup>4</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that funds for (a)(1) Institutional Portion may be used to defray expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll).

<sup>5</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that funds for (a)(2) and (a)(3) may be used to defray expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll).

## Form Instructions

***Completing the Form:*** On each form, fill out the institution of higher education (IHE or institution) name, the date of the report, the appropriate quarter the report covers (September 30, December 31, March 31, June 30), the 11-digit PR/Award Number (number is found in Box 2 of your Grant Award Notification (GAN)) for each HEERF grant funding stream as applicable, the total amount of funds awarded by the Department (including reserve funds if awarded), and check the box if the report is a “final report.” Institutions that expended HEERF grant funds during the calendar quarter from January 1 – March 30, 2021 are required to post the quarterly report that involved the expenditure of HEERF II CRRSAA and HEERF I CARES Act funds. The Department did not previously affirmatively indicate this reporting requirement was in place for HEERF II CRRSAA funds. As such, institutions may have until the end of the second calendar quarter, June 30, 2021, to post these retroactive reports if they have not already done so. As of the July 10, 2021 quarterly reporting deadline, institutions are encouraged, but not required to, submit the quarterly reports (this institutional reporting form and the student quarterly report) to the Department by emailing those reports as PDF attachments to [HEERFreporting@ed.gov](mailto:HEERFreporting@ed.gov).

In the chart, an institution must specify the amount of expended HEERF I, II, and III funds for each funding category: (a)(1) Institutional Portion; (a)(2), and (a)(3), if applicable. (a)(2) funds include Assistance Listing Numbers (ALNs) 84.425J (Historically Black Colleges and Universities (HBCUs)), 84.425K (Trially Controlled Colleges and Universities (TCCUs)), 84.425L (Minority Serving Institutions (MSIs)), 84.425M (Strengthening Institutions Program (SIP)); (a)(3) funds are for ALN 84.425N (Fund for the Improvement of Postsecondary Education (FIPSE) Formula Grant) and 84.425S (SAIHE). Each category is deliberately broad and may not capture specific grant program requirements. Explanatory footnotes help clarify certain reporting categories. While some items in the chart are blocked out, please note that the blocking of such items is consistent with Department guidance and FAQs and is not definitive. Provide brief explanatory notes for how funds were expended, including the title and brief description of each project or activity in which funds were expended. Do not include personally identifiable information (PII). Calculate the amount of the (a)(1) Institutional Portion, (a)(2) and (a)(3) funds in the “Quarterly Expenditures for each Program” row, and the grand total of all three in the “Total of Quarterly Expenditures” row. Round expenditures to the nearest dollar. If there is no expenditure to report for a given cell, fill it with a “0.” Please refrain from using any symbols throughout the form, including but not limited to “>” or “~.”

***Posting the Form:*** This form must be conspicuously posted on the institution’s primary website on the same page the reports of the IHE’s activities as to the emergency financial aid grants to students made with funds from the IHE’s allocation under (a)(1) of the CARES Act, CRRSAA, and ARP (Student Aid Portion) are posted. It must be posted as a PDF. No handwritten or scanned PDFs are allowed. Please refrain from adding additional material to the uploaded form. The PDF must be named in the following manner: [8- digit OPEID]\_[Survey Name]\_[Quarter/Year]\_[Date of Release]. For example, 01177600\_HEERF\_Q32021\_101021. The 8-digit OPEID can be found at the [DAPIP website](#) or the [NCES website](#). In the event a DUNS number applies to multiple OPEIDs, use the OPEID for the campus with the highest enrollment. The quarter pertains to the calendar year, following the same cadence the reporting periods follows. The date of release should be reported as the deadline for form submission, 10 days after the end of each reporting period. A new separate form must be posted covering each quarterly reporting period (September 30, December 31, March 31, June 30), concluding after either (1) posting the quarterly report ending September 30, 2023 or (2) when an institution has expended and liquidated all (a)(1) Institutional Portion, (a)(2), and (a)(3) funds and checks the “final report” box. IHEs must post this quarterly report form no later than 10 days after the end of each calendar quarter (October 10, January 10, April 10, July 10). Each quarterly report must be separately maintained in a PDF document linked directly from the IHE’s HEERF reporting webpage. Reports must be maintained for at least three years after the submission of the final report per 2 CFR § 200.333. Any changes or updates after initial posting must be conspicuously noted after initial posting and the date of the change must be noted in the “Date of Report” line.

### **Paperwork Burden Statement**

According to the Paperwork Reduction Act of 1995 (PRA), no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0849. Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Under the PRA, participants are required to respond to this collection to obtain or retain benefit. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application, or survey, please contact [HEERFreporting@ed.gov](mailto:HEERFreporting@ed.gov), U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.

## DOE - HEERF II Coronavirus Response and Relief Supplemental Appropriations (CRRSAA) ACT

## Institutional Portion

OCTOBER 1, 2021 - DECEMBER 31, 2021

Fund	Org	Account	Prog	Post Date	Type	Document	Description	Trans Date	Amount	Description of item(s) purchased	DOE Category
538452	56700	612000	520501	8-Oct-21	HGNL	F0047016	HR Payroll 2021 BW 21 0 Ashley Boening	13-Oct-21	2,134.45	Financial Aid Specialist	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612100	660946	8-Oct-21	HGNL	F0047016	HR Payroll 2021 BW 21 0 Adam Kolenc	13-Oct-21	385.91	PT Student Assistant I	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	660946	8-Oct-21	HGNL	F0047016	HR Payroll 2021 BW 21 0 LaTonya Lewis	13-Oct-21	1,910.03	Program Assistant	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	520501	25-Oct-21	HGNL	F0047122	HR Payroll 2021 BW 22 0 Ashley Boening	27-Oct-21	1,459.31	Financial Aid Specialist	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612100	660946	25-Oct-21	HGNL	F0047122	HR Payroll 2021 BW 22 0 Adam Kolenc	27-Oct-21	472.47	PT Student Assistant I	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	660946	25-Oct-21	HGNL	F0047122	HR Payroll 2021 BW 22 0 LaTonya Lewis	27-Oct-21	1,833.20	Program Assistant	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	25-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 Trinity Bouldwin	27-Oct-21	4,627.18	Ed Planner	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	611000	520501	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 Kimele Michelle Carter	29-Oct-21	7,461.42	Dir, Student Access Resources	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 Angela Colmenares	29-Oct-21	6,915.63	Intstruational Designer	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 Joshua Dray	29-Oct-21	8,730.63	Senior Cybersecurity Analyst	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 Michael Everett	29-Oct-21	8,503.80	Program Director	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 Jasmine Merrick	29-Oct-21	2,097.11	Advisor, Financial Aid Services	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 Michael Peck	29-Oct-21	3,165.46	Intstruational Designer	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 Kurt Shimada	29-Oct-21	4,069.02	Advisor, Financial Aid Services	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 Andrea Vasquez	29-Oct-21	8,095.29	Mgr, Strategic Initiative Proj	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 Grace Yates	29-Oct-21	2,713.53	Coord, Student/Workforce Intgrtns	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	520501	8-Nov-21	HGNL	F0047206	HR Payroll 2021 BW 23 0 Ashley Boening	10-Nov-21	2,107.35	Financial Aid Specialist	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612100	660946	8-Nov-21	HGNL	F0047206	HR Payroll 2021 BW 23 0 Adam Kolenc	10-Nov-21	440.00	PT Student Assistant I	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	660946	8-Nov-21	HGNL	F0047206	HR Payroll 2021 BW 23 0 LaTonya Lewis	10-Nov-21	1,831.01	Program Assistant	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	520501	19-Nov-21	HGNL	F0047279	HR Payroll 2021 BW 24 0 Ashley Boening	24-Nov-21	1,463.85	Financial Aid Specialist	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612100	660946	19-Nov-21	HGNL	F0047279	HR Payroll 2021 BW 24 0 Adam Kolenc	24-Nov-21	465.25	PT Student Assistant I	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	660946	19-Nov-21	HGNL	F0047279	HR Payroll 2021 BW 24 0 LaTonya Lewis	24-Nov-21	1,822.13	Program Assistant	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Kurt Shimada	30-Nov-21	4,623.96	Ed Planner	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	611000	520501	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Kimele Michelle Carter	30-Nov-21	7,461.42	Dir, Student Access Resources	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Angela Colmenares	30-Nov-21	6,915.64	Intstruational Designer	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Joshua Dray	30-Nov-21	9,532.29	Senior Cybersecurity Analyst	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Michael Everett	30-Nov-21	8,503.80	Program Director	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Nico Hovsepien	30-Nov-21	5,991.29	Systems Administrator II	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Jasmine Merrick	30-Nov-21	4,368.37	Advisor, Financial Aid Services	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Michael Peck	30-Nov-21	6,225.33	Intstruational Designer	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Kurt Shimada	30-Nov-21	4,693.84	Advisor, Financial Aid Services	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Andrea Vasquez	30-Nov-21	8,095.28	Mgr, Strategic Initiative Proj	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 Grace Yates	30-Nov-21	6,380.68	Coord, Student/Workforce Intgrtns	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	520501	6-Dec-21	HGNL	F0047348	HR Payroll 2021 BW 25 0 Ashley Boening	8-Dec-21	2,118.63	Financial Aid Specialist	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612100	660946	6-Dec-21	HGNL	F0047348	HR Payroll 2021 BW 25 0 Adam Kolenc	8-Dec-21	212.78	PT Student Assistant I	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	660946	6-Dec-21	HGNL	F0047348	HR Payroll 2021 BW 25 0 LaTonya Lewis	8-Dec-21	2,447.51	Program Assistant	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	520501	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 Ashley Boening	22-Dec-21	1,540.61	Financial Aid Specialist	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612100	660946	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 Adam Kolenc	22-Dec-21	490.49	PT Student Assistant I	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	660946	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 LaTonya Lewis	22-Dec-21	1,824.91	Program Assistant	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612000	520501	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 Julie Kinstley	22-Dec-21	1,163.42	Administrative Assistant	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Trinity Bouldwin	31-Dec-21	5,248.77	Ed Planner	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	611000	520501	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Kimele Michelle Carter	31-Dec-21	7,461.43	Dir, Student Access Resources	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Angela Colmenares	31-Dec-21	6,915.63	Intstruational Designer	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Joshua Dray	31-Dec-21	9,570.47	Senior Cybersecurity Analyst	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Annabella Espinoza	31-Dec-21	4,025.64	Advisor, Financial Aid Services	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Michael Everett	31-Dec-21	8,503.80	Program Director	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Nico Hovsepien	31-Dec-21	10,982.34	Systems Administrator II	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Jasmine Merrick	31-Dec-21	4,449.15	Advisor, Financial Aid Services	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	660946	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Michael Peck	31-Dec-21	6,225.33	Intstruational Designer	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Kurt Shimada	31-Dec-21	4,693.85	Advisor, Financial Aid Services	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	612010	520501	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Andrea Vasquez	31-Dec-21	8,095.29	Mgr, Strategic Initiative Proj	Other Uses of (a)(1) Institutional Portion funds.

538452	56700	612010	520501	20-Dec-21	HGNL	F0047420	HR Payroll 2021 MN 12 0 Grace Yates	31-Dec-21	6,380.69	Coord, Student/Workforce Intgrtns	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	711410	660946	15-Nov-21	INEI	I0435751	Office Depot Inc	15-Nov-21	5.82	Office Supplies for HEERF Staff	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	711410	660946	9-Nov-21	INEI	I0435445	Office Depot Inc	9-Nov-21	3.91	Office Supplies for HEERF Staff	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	711410	660946	3-Dec-21	INEI	I0436882	Office Depot Inc	3-Dec-21	214.84	Office Supplies for HEERF Staff	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	711410	660946	16-Dec-21	INEI	I0437707	Office Depot Inc	16-Dec-21	1.82	Office Supplies for HEERF Staff	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	5-Oct-21	INEI	I0433868	Meador Staffing Services Inc	5-Oct-21	714.56	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	5-Oct-21	INEI	I0433867	Meador Staffing Services Inc	5-Oct-21	578.88	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	25-Oct-21	INEI	I0434739	Meador Staffing Services Inc	25-Oct-21	615.06	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	25-Oct-21	INEI	I0434738	Meador Staffing Services Inc	25-Oct-21	723.60	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	25-Oct-21	INEI	I0434737	Meador Staffing Services Inc	25-Oct-21	723.60	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	25-Oct-21	INEI	I0434735	Meador Staffing Services Inc	25-Oct-21	456.77	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	25-Oct-21	INEI	I0434733	Meador Staffing Services Inc	25-Oct-21	615.06	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	25-Oct-21	INEI	I0434730	Meador Staffing Services Inc	25-Oct-21	714.56	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	25-Oct-21	INEI	I0434729	Meador Staffing Services Inc	25-Oct-21	723.60	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	19-Oct-21	INEI	I0434427	Meador Staffing Services Inc	19-Oct-21	737.17	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	4-Nov-21	INEI	I0435288	Meador Staffing Services Inc	4-Nov-21	723.60	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	15-Nov-21	INEI	I0435757	Meador Staffing Services Inc	15-Nov-21	723.60	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	15-Nov-21	INEI	I0435756	Meador Staffing Services Inc	15-Nov-21	723.60	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	15-Nov-21	INEI	I0435754	Meador Staffing Services Inc	15-Nov-21	560.79	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	15-Nov-21	INEI	I0435753	Meador Staffing Services Inc	15-Nov-21	601.49	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	11-Nov-21	INEI	I0435716	Meador Staffing Services Inc	11-Nov-21	723.60	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	11-Nov-21	INEI	I0435682	Meador Staffing Services Inc	11-Nov-21	624.11	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	1-Dec-21	INEI	I0436573	Meador Staffing Services Inc	1-Dec-21	723.60	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	1-Dec-21	INEI	I0436572	Meador Staffing Services Inc	1-Dec-21	651.24	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	1-Dec-21	INEI	I0436571	Meador Staffing Services Inc	1-Dec-21	723.60	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	1-Dec-21	INEI	I0436570	Meador Staffing Services Inc	1-Dec-21	217.08	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	7-Dec-21	INEI	I0437049	Meador Staffing Services Inc	7-Dec-21	144.72	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	16-Dec-21	INEI	I0437745	Meador Staffing Services Inc	16-Dec-21	911.20	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	16-Dec-21	INEI	I0437744	Meador Staffing Services Inc	16-Dec-21	919.74	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	16-Dec-21	INEI	I0437743	Meador Staffing Services Inc	16-Dec-21	911.20	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	16-Dec-21	INEI	I0437742	Meador Staffing Services Inc	16-Dec-21	696.47	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	16-Dec-21	INEI	I0437741	Meador Staffing Services Inc	16-Dec-21	361.80	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	16-Dec-21	INEI	I0437740	Meador Staffing Services Inc	16-Dec-21	764.31	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	16-Dec-21	INEI	I0437739	Meador Staffing Services Inc	16-Dec-21	524.61	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	16-Dec-21	INEI	I0437737	Meador Staffing Services Inc	16-Dec-21	307.53	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731305	660946	16-Dec-21	INEI	I0437736	Meador Staffing Services Inc	16-Dec-21	325.62	Gloria Ramirez/Scholarships staffing	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	711410	660946	11-Nov-21	INEI	I0435592	Southwest Precision Printers & Asso	11-Nov-21	475.30	Financial Aid Mailers (postcards)/Student Oureach	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731340	660946	16-Dec-21	INEI	I0437701	US Postal Service	16-Dec-21	3,542.00	Financial Aid Mailers (postcards)/Student Oureach	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731280	660946	10-Nov-21	INEI	I0435468	Houston Area Safety Council Inc	10-Nov-21	805.00	Fit testing for Clinical students and faculty	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731280	660946	19-Nov-21	INEI	I0436231	Houston Area Safety Council Inc	19-Nov-21	105.00	Fit testing for Clinical students and faculty	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731280	660946	2-Dec-21	INEI	I0436835	Houston Area Safety Council Inc	2-Dec-21	280.00	Fit testing for Clinical students and faculty	Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731500	620909	27-Oct-21	JE16	J0150586	IDC-HEERF Inst. (CARES) 8.31.21 cc	27-Oct-21	132,692.26		Other Uses of (a)(1) Institutional Portion funds.
538452	56700	731500	620909	27-Oct-21	JE16	J0150586	IDC-HEERF Inst (CRRSAA) 8.31.21 cc	27-Oct-21	67,716.86		Other Uses of (a)(1) Institutional Portion funds.
									<b>463,155.85</b>		

**October 1, 2021 thru December 31, 2021**      **463,155.85**  
**Institutional Portion**

DOE - Coronavirus Aid, Relief, and Economic Security (CARES) ACT  
 DOE - HEERF II Coronavirus Response and Relief Supplemental Appropriations (CRRSAA) ACT

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OCTOBER 1, 2021 - DECEMBER 31, 2021

Fund	Org	Account	Prog	Post Date	Type	Document	Description	Trans Date	Amount	Description of item(s) purchased	DOE Category
538454	56700	614100	520501	8-Oct-21	HGNL	F0047016	HR Payroll 2021 BW 21 0 (Ajah Davis)	13-Oct-21	434.45	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	25-Oct-21	HGNL	F0047122	HR Payroll 2021 BW 22 0 (Ajah Davis)	27-Oct-21	434.44	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	660946	8-Nov-21	HGNL	F0047206	HR Payroll 2021 BW 23 0 (Ajah Davis)	10-Nov-21	389.72	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	19-Nov-21	HGNL	F0047279	HR Payroll 2021 BW 24 0 (Ajah Davis)	24-Nov-21	466.38	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	6-Dec-21	HGNL	F0047348	HR Payroll 2021 BW 25 0 (Ajah Davis)	8-Dec-21	335.41	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 (Ajah Davis)	22-Dec-21	498.33	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	8-Oct-21	HGNL	F0047016	HR Payroll 2021 BW 21 0 (Shavrielle Charles)	13-Oct-21	489.47	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	25-Oct-21	HGNL	F0047122	HR Payroll 2021 BW 22 0 (Shavrielle Charles)	27-Oct-21	489.46	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	660946	8-Nov-21	HGNL	F0047206	HR Payroll 2021 BW 23 0 (Shavrielle Charles)	10-Nov-21	489.47	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	19-Nov-21	HGNL	F0047279	HR Payroll 2021 BW 24 0 (Shavrielle Charles)	24-Nov-21	489.47	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	6-Dec-21	HGNL	F0047348	HR Payroll 2021 BW 25 0 (Shavrielle Charles)	8-Dec-21	402.52	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 (Shavrielle Charles)	22-Dec-21	502.35	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	8-Oct-21	HGNL	F0047016	HR Payroll 2021 BW 21 0 (Sami Yu)	13-Oct-21	498.33	Part-time Student Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	25-Oct-21	HGNL	F0047122	HR Payroll 2021 BW 22 0 (Sami Yu)	27-Oct-21	495.14	Part-time Student Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	660946	8-Nov-21	HGNL	F0047206	HR Payroll 2021 BW 23 0 (Sami Yu)	10-Nov-21	498.33	Part-time Student Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	19-Nov-21	HGNL	F0047279	HR Payroll 2021 BW 24 0 (Sami Yu)	24-Nov-21	498.33	Part-time Student Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	6-Dec-21	HGNL	F0047348	HR Payroll 2021 BW 25 0 (Sami Yu)	8-Dec-21	456.80	Part-time Student Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 (Sami Yu)	22-Dec-21	498.34	Part-time Student Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	8-Oct-21	HGNL	F0047016	HR Payroll 2021 BW 21 0 (Huyen Nguyen)	13-Oct-21	683.19	Part-time Admissions Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	25-Oct-21	HGNL	F0047122	HR Payroll 2021 BW 22 0 (Huyen Nguyen)	27-Oct-21	683.19	Part-time Admissions Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	660946	8-Nov-21	HGNL	F0047206	HR Payroll 2021 BW 23 0 (Huyen Nguyen)	10-Nov-21	683.20	Part-time Admissions Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	19-Nov-21	HGNL	F0047279	HR Payroll 2021 BW 24 0 (Huyen Nguyen)	24-Nov-21	683.19	Part-time Admissions Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	6-Dec-21	HGNL	F0047348	HR Payroll 2021 BW 25 0 (Huyen Nguyen)	8-Dec-21	665.68	Part-time Admissions Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 (Huyen Nguyen)	22-Dec-21	683.19	Part-time Admissions Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	8-Oct-21	HGNL	F0047016	HR Payroll 2021 BW 21 0 (Jazmine Castaneda)	13-Oct-21	412.64	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	25-Oct-21	HGNL	F0047122	HR Payroll 2021 BW 22 0 (Jazmine Castaneda)	27-Oct-21	456.08	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	660946	8-Nov-21	HGNL	F0047206	HR Payroll 2021 BW 23 0 (Jazmine Castaneda)	10-Nov-21	477.79	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	19-Nov-21	HGNL	F0047279	HR Payroll 2021 BW 24 0 (Jazmine Castaneda)	24-Nov-21	477.79	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	6-Dec-21	HGNL	F0047348	HR Payroll 2021 BW 25 0 (Jazmine Castaneda)	8-Dec-21	369.20	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 (Jazmine Castaneda)	22-Dec-21	474.69	PT Admin Assistant	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	8-Oct-21	HGNL	F0047016	HR Payroll 2021 BW 21 0 (Carla Santos)	13-Oct-21	678.80	Part-time Vitual Student Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	25-Oct-21	HGNL	F0047122	HR Payroll 2021 BW 22 0 (Carla Santos)	27-Oct-21	687.57	Part-time Vitual Student Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	660946	8-Nov-21	HGNL	F0047206	HR Payroll 2021 BW 23 0 (Carla Santos)	10-Nov-21	687.56	Part-time Vitual Student Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	19-Nov-21	HGNL	F0047279	HR Payroll 2021 BW 24 0 (Carla Santos)	24-Nov-21	696.33	Part-time Vitual Student Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	6-Dec-21	HGNL	F0047348	HR Payroll 2021 BW 25 0 (Carla Santos)	8-Dec-21	613.13	Part-time Vitual Student Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 (Carla Santos)	22-Dec-21	700.71	Part-time Vitual Student Advisor	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	6-Dec-21	HGNL	F0047348	HR Payroll 2021 BW 25 0 (Stephanie Spinoso)	8-Dec-21	200.68	Part-time Ed Planner	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	17-Dec-21	HGNL	F0047412	HR Payroll 2021 BW 26 0 (Stephanie Spinoso)	22-Dec-21	768.47	Part-time Ed Planner	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	612010	660946	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 (Anthony Nhan)	29-Oct-21	6,885.29	Part-time Ed Planner	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	612010	660946	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 (Anthony Nhan)	30-Nov-21	6,885.28	Part-time Ed Planner	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	612010	660946	20-Dec-21	HGRB	F0047420	HR Payroll 2021 MN 12 0 (Anthony Nhan)	31-Dec-21	7,859.62	Part-time Ed Planner	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	612010	660946	28-Oct-21	HGNL	F0047146	HR Payroll 2021 MN 10 0 (Polly Vassiliou)	29-Oct-21	1,924.38	Part-time Ed Planner	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	56700	614100	520501	23-Nov-21	HGNL	F0047295	HR Payroll 2021 MN 11 0 (Polly Vassiliou)	30-Nov-21	748.96	Part-time Ed Planner	Other Uses of (a)(2) or (a)(3) funds, if applicable.
538454	731500	56700	620909	27-Oct-21	JE16	J0150586	IDC-HEERF MSI (CRRSAA) 8.31.21 cc	27-Oct-21	3,443.32		Other Uses of (a)(2) or (a)(3) funds, if applicable.
538459	56700	731500	620909	27-Oct-21	JE16	J0150586	IDC-HEERF MSI (CARES) 8.31.21 cc	27-Oct-21	76,548.85		Other Uses of (a)(2) or (a)(3) funds, if applicable.

124,445.52

October 1, 2021 thru December 31, 2021

124,445.52

M.S.I.