

**San Jacinto College District  
Regular Board Meeting Minutes**

**August 29, 2022**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, August 29, 2022, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.**

**Board of Trustees:** Erica Davis Rouse, Assistant Secretary  
Marie Flickinger, Chair  
Dan Mims  
John Moon, Jr., Vice Chair  
Keith Sinor, Secretary  
Larry Wilson

**Absent:** Dr. Ruede Wheeler

**Chancellor:** Brenda Hellyer

**Others Present:**

Rhonda Bell	Ann Kokx-Templet
Jacquelynn Conger	DeRhonda McWaine
Kimberly DeLauro	Lamar McWaine
Destry Dokes	Kevin Morris
Chris Duke	Alexander Okwonna
Teddy Farias	JR Ragaisis
Amanda Fenwick	Sandra Ramirez
Melissa Fuqua	Mandi Reiland
Kevin Hale	Shelley Rinehart
Allatia Harris	Eddy Ruiz
Bo Hopper	Jaclyn Stafford
Carin Hutchins	Nikki Whiteside
Sallie Kay Janes	Van Wigginton
Matt Keim	Laurel Williamson
Angela Klaus	Teri Zamora
Aaron Knight	

**Call the Meeting to order:** Vice Chair Moon called the Regular Meeting of the Board of Trustees to order at 7:20 p.m.

Chair Marie Flickinger was in attendance but asked that Vice Chair Moon lead the meeting as she was recovering from surgery.

**Roll Call of Board Members:** Chair Flickinger conducted a roll call of the Board members:

Erica Davis Rouse  
Marie Flickinger  
Dan Mims

John Moon, Jr.  
Keith Sinor  
Dr. Ruede Wheeler (absent)  
Larry Wilson

**Invocation and Pledges to the Flags:** The invocation was given by Allatia Harris. The pledges to the American flag and the Texas flag were led by Dan Mims.

**Special Announcements, Recognitions, Introductions, and Presentations:**

1. Teri Zamora recognized the Purchasing Department for Receiving the 2022 Achievement of Excellence in Procurement Award.

**Student Success Presentations:**

1. Eddy Ruiz and Lamar McWaine presented on the Diversity, Equity, and Inclusivity landscape.

**Communications to the Board:** The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board by Eddie Weller, for the plant sent in memory of his mother.

**Public Comment:** There were no citizens desiring to speak before the Board.

**Informative Reports:** Chair Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
  - a. San Jacinto College Financial Statements July 2022
  - b. San Jacinto College Monthly Investment Report July 2022
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes

**Motion 10221 Consideration of Approval of Policy III.3001.J, Records Management – Second Reading** Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of Policy III.3001.J, Records Management – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10222 Consideration of Approval to Modify Child Care Fees** Motion was made by Dan Mims, seconded by Keith Sinor, for approval to Modify Child Care Fees.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10223  
Consideration of  
Approval of Non-  
Credit Course  
Enrollment Charges**

Motion was made by Larry Wilson, seconded by Erica Davis Rouse, for approval of Non-Credit Course Enrollment Charges.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10224  
Consideration of  
Purchasing Requests**

Motion was made by Dan Mims, seconded by Erica Davis Rouse, for approval of the purchasing requests.

Purchase Request #1	
Contract for North Campus Hydronic Interconnection	\$2,163,703
Purchase Request #2	
Additional Funds for Architectural Services for Central Campus Marcom Building (C2) Renovations	419,487
Purchase Request #3	
Additional Funds for Professional Services for Higher Performing Buildings	75,000
Purchase Request #4	
Contract for Trash Disposal Services	200,000
Purchase Request #5	
Contract for Cloud Hosting Interconnect Services	<u>365,277</u>
TOTAL OF PURCHASE REQUESTS	\$3,223,467

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wilson  
Nays: None

**Motion 10225  
Consent Agenda**

Motion was made by Larry Wilson, seconded by Dan Mims, to approve the consent agenda.

- A. Approval of the Minutes for the August 8, 2022, Workshop and Regular Board Meeting
- B. Approval of the Minutes for the August 2, 2022, Strategic Planning Retreat
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations and Extra Service Agreements
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting on October 3, 2022

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wilson  
Nays: None

**Items for Discussion/  
Possible Action**

There were no additional items discussed.

**Adjournment:**

Chair Marie Flickinger adjourned the meeting at 7:47 p.m.