

**San Jacinto College District
Public Budget Hearing and Regular Board Meeting Minutes**

August 3, 2020

The Board of Trustees of the San Jacinto Community College District met by videoconference at 7:00 p.m., Monday, August 3, 2020 in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this meeting was available to the public via a live stream. At least a quorum of the Board was present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Board of Trustees: Erica Davis Rouse, Assistant Secretary (via videoconference)
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present: Bo Hopper
Joseph Pena
Sandra Ramirez
Mandi Reiland
Teri Zamora

Public Budget Hearing: Chair Marie Flickinger called the Public Budget Hearing to order at 7:06 p.m.
Chair Flickinger conducted a roll call of the Board members:

Erica Davis Rouse (via videoconference)
Dan Mims
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Teri Zamora reviewed the 2020-2021 budget presentation. There were no citizens desiring to speak in the public comment portion of the hearing.

The hearing was adjourned at 7:25 p.m.

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:25 p.m.

Roll Call of Board Members:

Chair Marie Flickinger conducted a roll call of the Board members:

Erica Davis Rouse (via videoconference)
Dan Mims
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags:

The invocation was given by Sandra Ramirez. The pledges to the American flag and the Texas flag were led by Larry Wilson.

Special Announcements and Presentations:

1. Mandi Reiland read an announcement regarding the meeting process.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board from Ann Kokx-Templet for the plant sent in memory of her mother.
2. A thank you was sent to the Board from Jessica Holt for the plant sent in memory of her mother.
3. A thank you was sent to the Board from Kimberly Miller-Davis for the plant sent in memory of her husband.
4. August Opportunity News
5. New Provost announcement
 - a. Dr. Alexander Okwonna – North Campus
 - b. Dr. Aaron Knight – South Campus

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:

There were no citizens desiring to be heard before the Board of Trustees.

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements June 2020

- b. San Jacinto College Monthly Investment Report June 2020
- c. San Jacinto College Financial Statements May 2020
- d. San Jacinto College Monthly Investment Report May 2020
- e. San Jacinto College Monthly Investment Quarterly Report March – May 2020
- B. San Jacinto College Foundation Financial Statements
 - a. June 2020
 - b. May 2020
- C. Capital Improvement Program
 - a. June 30, 2020
 - b. May 31, 2020

Motion 10037 Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of
Consideration of Amendment to the 2019-2020 Budget for Restricted Revenue and Expenses
Approval of Relating to Federal and State Grants.
Amendment to
the 2019-2020
Budget for Motion Carried.
Restricted
Revenue and Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler,
Expenses Wilson
Relating to Nays: None
Federal and
State Grants

Motion 10038 Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for
Consideration of approval of the 2020-2021 Annual Priorities.
Approval of the
2020-2021
Annual Priorities Motion Carried.

 Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler,
 Wilson
 Nays: None

Motion 10039 Motion was made by Dan Mims, seconded by Keith Sinor, for approval of
Consideration of Proposed Budget for 2020-2021.
Approval of
Proposed Budget
for 2020-2021 Motion Carried.

 Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler,
 Wilson
 Nays: None

- Motion 10040**
Consideration of
Approval of
Policy IV.4000.B,
Americans with
Disabilities Act –
Second Reading
- Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for approval of Policy IV.4000.B, Americans with Disabilities Act – Second Reading.
- Motion Carried.
- Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 10041**
Consideration of
Approval of
Policy IV.4005.A,
Remote and
Alternate Work
Arrangements –
Second Reading
- Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of Policy IV.4005.A, Remote and Alternate Work Arrangements – Second Reading.
- Motion Carried.
- Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 10042**
Consideration of
Authorization
for Water Meter
Easement on
South Campus
- Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for authorization for Water Meter Easement on South Campus.
- Motion Carried.
- Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 10043**
Consideration of
Authorization
for Acquisition of
Real Property
Contiguous to
South Campus
- Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr. for authorization for Acquisition of Real Property Contiguous to South Campus.
- Motion Carried.
- Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 10044**
Consideration of
Approval of the
Full-time Salary
Schedules, Part-
time Hourly Pay
Rates, and
Stipends and
- Motion was made by Dan Mims, seconded by Keith Sinor, for approval of the Full-time Salary Schedules, Part-time Hourly Pay Rates, and Stipends and Market Premiums for 2020-2021.
- Motion Carried.

Market Premiums for 2020-2021	Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson Nays: None
Motion 10045 Consideration of Approval of the 2021 Board of Trustees Regularly Scheduled Meeting Dates	Motion was made by Larry Wilson, seconded by Keith Sinor, for approval of the 2021 Board of Trustees Regularly Scheduled Meeting Dates. Motion Carried. Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson Nays: None
Motion 10046 Consideration of Approval of the Annual Review of the Investment Policy and Strategy of the College	Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler, for approval of the Annual Review of the Investment Policy and Strategy of the College. Motion Carried. Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson Nays: None
Motion 10047 Consideration of Approval of Naming Buildings at the Central, North, and South Campuses	Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for approval of Naming Buildings at the Central, North, and South Campuses. Motion Carried. Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson Nays: None
Motion 10048 Consideration of Approval of Resolution to Authorize Early Additional Penalty for Collection Costs under Section 33.11 of the Texas Tax Code	Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of Resolution to Authorize Early Additional Penalty for Collection Costs under Section 33.11 of the Texas Tax Code. Motion Carried. Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson Nays: None
Motion 10049 Consideration of Adoption of Authorized	Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, for adoption of Authorized Broker/Dealer List. Motion Carried.

Broker/Dealer

List

Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 10050
Consideration of
Recommendation
to Adopt a Tax
Rate that is not
in Excess of the
Voter-Approval
Tax Rate**

Motion was made by Keith Sinor, seconded by John Moon, Jr. for recommendation to Adopt a Tax Rate that is not in Excess of the Voter-Approval Tax Rate.

Motion Carried.

Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Consideration of
Approval of
Policy III.3006.D,
Sexual
Misconduct and
Rescission of
VI.6004.D,
Campus Sexual
Misconduct –
First Reading
(Informational
Item)**

Informational item on Policy III.3006.D, Sexual Misconduct and Rescission of VI.6004.D, Campus Sexual Misconduct – First Reading (Informational Item).

No vote required.

**Motion 10051
Consideration of
Approval of
Proposed
Settlement in
C.A. No. 4:18-cv-
04368, in the
United States
District Court
for the Southern
District of Texas**

Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler, for approval of Proposed Settlement in C.A. No. 4:18-cv-04368, in the United States District Court for the Southern District of Texas.

Motion Carried.

Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 10052
Consideration of
Purchasing
Requests**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of the purchasing requests.

Purchase Request #1

Annual Renewals and Expenditures

\$59,404,207

Purchase Request #2

Purchasing Cooperatives

-

Purchase Request #3 Method of Procurement for South Campus Jones Building Renovation	-
Purchase Request #4 Method of Procurement for Upgrade of Maritime Campus Davit Systems	-
Purchase Request #5 Contract for Engineering Services for Maritime Campus Davit Upgrades	-
Purchase Request #6 Additional Funds for Turnkey Magazine Production Services	80,000
Purchase Request #7 Purchase of a Packaged Chiller Plant	3,740,000
Purchase Request #8 Contract for College-Wide Exterior Wayfinding Signage Upgrades	325,500
Purchase Request #9 Contract for College-Wide Masonry Repairs	251,000
Purchase Request #10 Modify Contract for Construction Manager-at-Risk for Central Campus McCollum Renovation	339,300
Purchase Request #11 Contract for a Feasibility Study	119,964
Purchase Request #12 Contract for Electrical Maintenance Services	200,000
Purchase Request #13 Contract for Enterprise Term License Agreement for Adobe Products	<u>200,000</u>
TOTAL OF PURCHASE REQUESTS	\$64,659,971

Motion Carried.

Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler,
Wilson

Nays: None

**Motion 10053
Consent Agenda**

Motion was made by Larry Wilson, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the June 15, 2020 Workshop and Regular Board Meeting
- B. Approval of the Minutes for the July 21, 2020 Special Board Meeting
- C. Approval of the Minutes for the July 21, 2020 Board Strategic Planning Retreat
- D. Approval of the Budget Transfers
- E. Approval of Personnel Recommendations and 2020-2021 Professional Contracts
- F. Approval of the Affiliation Agreements
- G. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse (via videoconference), Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:45 p.m.