

**San Jacinto College District
Regular Board Meeting Minutes**

June 4, 2018

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, June 4, 2018, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

Tom Arrington	Russell Jones	Roger Watkins
Rhonda Bell	Ruth Keenan	Eric Weaver
Michelle Callaway	Tami Kelly	Van Wigginton
Butch Camp	Ann Kokx-Templett	Laurel Williamson
Pam Campbell	Robert Lloyd	Teri Zamora
Tanja Conerly	Kevin McKisson	Joanna Zimmerman
Janet Cowey	DeRhonda McWaine	
Teri Crawford	Lamar McWaine	
Suzanne Deblanc	Frank Miller	
Chris Duke	Kevin Morris	
Dianne Duron	Alexander Okwonna	
Maria Fargo	Jeff Parks	
Scott Gernander	Bill Raffetto	
George González	Mandi Reiland	
Allatia Harris	Heather Rhodes	
Joseph Hebert	Shelley Rinehart	
Buelle Hill	Martha Robertson	
Curtis Hill	Debbie Smith	
Mini Izaguirre	Danny Snooks	
Sallie Kay Janes	John Stauffer	
Robert Jeter, III	Janice Sullivan	
Brenda Jones	Steve Trncak	
Bryan Jones	Andrea Vasquez	

Call the Meeting to order:	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:06 p.m.
Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Laurel Williamson. The pledges to the American flag and the Texas flag were led by Larry Wilson.
Special Announcements, Recognitions, and Presentations:	<ol style="list-style-type: none"> 1. Dr. Allatia Harris recognized the Baseball team and Tom Arrington for playing in the National Tournament. 2. John Stauffer recognized Mark Lloyd for receiving the 40 Under 40 Award. 3. Ruth Keenan recognized the Hold'Em and Hit'Em Organization. 4. Dr. Alexander Okwonna recognized San Jacinto College for outstanding support of the 2018 Texas Association of Black Personnel in Higher Education 45th Annual State Conference.
Student Success Presentations:	<ol style="list-style-type: none"> 1. George González provided an update on Transfer Students' GPA Report at University of Houston Campuses.
Communications to the Board:	<ol style="list-style-type: none"> 1. A copy of the Opportunity News was provided to each Board member.
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	Robert Jeter, III spoke for approximately five minutes to the Board of Trustees.
Informative Reports:	<p>Chair Marie Flickinger indicated such reports were in the Board documents and online.</p> <ol style="list-style-type: none"> A. San Jacinto College Financial Statements B. San Jacinto College Foundation Financial Statements C. Capital Improvement Program D. San Jacinto College Building Committee Minutes E. San Jacinto College Finance Committee Minutes

Motion 9866
Consideration of
Approval of
Amendment to
the 2017-2018
Budget for
Restricted
Revenue and
Expenses
Relating to
Federal and
State Grants

Motion was made by Erica Davis Rouse, seconded by Larry Wilson for approval of Amendment to the 2017-2018 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9867
Consideration of
Approval to
Modify Child
Care Fees

Motion was made by Keith Sinor, seconded by Dr, Ruede Wheeler, for approval to modify Child Care Fees.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9868
Consideration of
Approval of
Board of
Trustees Bylaws

Motion was made by Larry Wilson, seconded by Dan Mims, for approval of Board of Trustees Bylaws.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9869
Consideration of
Approval of
Policy
IV.4004.A:
Secondary
Review of
Validated
Performance
Rating – Second
Reading

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr. for Approval of Policy IV.4004.A: Secondary Review of Validated Performance Rating – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9870
Consideration of
Approval of
Policy
IV.4003.B:
Transcripts,

Motion was made by John Moon, Jr., seconded by Keith Sinor, for Approval of Policy IV.4003.B: Transcripts, Licenses, and Certificates – Second Reading.

Motion Carried.

**Licenses, and
Certificates –
Second Reading**

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9871
Consideration of
Approval of
Adopting
Prevailing Wage
Scale**

Motion was made by John Moon, Jr., seconded by Erica Davis Rouse, for Approval of Adopting Prevailing Wage Scale.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Consideration of
Approval of
Policy #:
Admissions –
First Reading
(Information
Only)**

Informational item on Policy #: Admissions – First Reading (Information Only).

No vote needed.

**Consideration of
Approval of
Policy #:
Compliance with
Health
Insurance
Portability and
Accountability
Act (HIPAA) –
First Reading
(Information
Only)**

Informational item on Policy #: Compliance with Health Insurance Portability and Accountability Act (HIPAA) – First Reading (Information Only).

No vote needed.

**Consideration of
Approval of
Policy #:
Publications,
Academic
Calendar,
Distribution of
Literature, and
Advertising –
First Reading
(Information
Only)**

Informational item on Policy #: Publications, Academic Calendar, Distribution of Literature, and Advertising – First Reading (Information Only).

No vote needed.

Motion 9872

Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler, for approval of the purchasing requests.

**Consideration of
Purchasing
Requests**

IFP #18-12 Purchase Respiratory Patient Simulator	\$74,990
RFP #18-19 Contract for Landscaping Services	360,000
RFP #18-22 Contract for Bookstore Operations	4,000,000
Purchase Request #1 Additional Funds for Architect Services	1,337,484
Purchase Request #2 Method of Procurement for College Administration East Building Renovations	1,150,000
Purchase Request #3 Approval of Guaranteed Maximum Price for Steel for the Central Campus Welcome Center	1,116,205
Purchase Request #4 Approval of Guaranteed Maximum Price for Steel for the North Campus Cosmetology and Culinary Center	1,259,626
Purchase Request #5 Approval of Guaranteed Maximum Price for Steel for the South Campus Engineering and Technology Center	2,034,610
Purchase Request #6 Approval of Guaranteed Maximum Price for Steel and Pre-Cast Concrete for South Campus Cosmetology Center	1,172,360
Purchase Request #7 Purchase Data Storage Systems	140,000
Purchase Request #8 Funds for Audio Visual Equipment and Services	1,050,000
Purchase Request #9 Renew the Contract for Consumable Welding Products	186,000
Purchase Request #10 Additional Funds for Traditional and Digital Advertising	<u>300,000</u>
TOTAL OF PURCHASE REQUESTS	\$14,181,275

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9873
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the May 7, 2018 Board Workshop and Regular Board Meeting
- B. Approval of the Minutes for the May 25, 2018 Tour of Generation Park
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations and 2017-2018 Part-Time Hourly Rate Schedule
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting on July 9, 2018

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:54 p.m.