

**San Jacinto College District  
Board Meeting Minutes**

**March 7, 2016**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, March 7, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.**

**Board of Trustees:** Marie Flickinger  
Brad Hance  
Dan Mims, Chair  
John Moon, Jr., Secretary  
Keith Sinor, Assistant Secretary  
Dr. Ruede Wheeler  
Larry Wilson, Vice Chair

**Chancellor:** Brenda Hellyer

**Others Present:**

Amy Austin	Lisha Lacy
Richard Bailey	Chet Lewis
Joshua Banks	Kevin McKisson
Rhonda Bell	Robert Merino
Allen Bourque	Kerry Mix
James Braswell	Kevin Morris
Lester Byrd	Catherine O'Brien
Pam Campbell	Tim Peterson
Shera Carter Sackey	Christina Potts
Teri Crawford	Bill Raffetto
Amanda Fenwick	Shelley Rinehart
Bill Frazier	Shawn Silman
Rebecca Goosen	Kelly Simons
Johnathon Green	Debbie Smith
Allatia Harris	Danny Snooks
Judy Harrison	Shannon Solis
Joseph Hebert	Janice Sullivan
Clare Iannelli	Dora Trevino
Sallie Kay Janes	Steve Trncak
Brenda Jones	Jerrel Wade
Bryan Jones	Van Wigginton
Michael Kane	Laurel Williamson
Tami Kelly	Craig Zimmerman
Ann Kokx-Templet	Joanna Zimmermann

<b>Call the Meeting to order:</b>	Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:02 p.m.
<b>Roll Call of Board Members:</b>	Marie Flickinger Brad Hance John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
<b>Invocation and Pledges to the Flags:</b>	The invocation was given by Shelley Rinehart. The pledges to the American flag and the Texas flag were led by John Moon, Jr.
<b>Special Announcements, Recognitions, and Presentations:</b>	<ol style="list-style-type: none"> <li>1. Kelly Simons recognized the Honorarium Award Recipients.</li> <li>2. Dr. Williamson announced that San Jacinto College was selected as the Texas Career Preparedness Award Recipient for the ACT College and Career Readiness Campaign</li> </ol>
<b>Student Success Presentations:</b>	<ol style="list-style-type: none"> <li>1. Robert Merino provided an overview of the state of financial aid at San Jacinto College.</li> </ol>
<b>Communications to the Board:</b>	<ol style="list-style-type: none"> <li>1. A thank you was sent to the Board from Laurel Williamson, for the plant sent in memory of her Aunt.</li> <li>2. A thank you was sent to the Board from Pam Campbell, for the plant sent in memory of her step-father.</li> </ol>
<b>Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:</b>	There were no citizens desiring to be heard before the Board.
<b>Informative Reports:</b>	Dan Mims indicated such reports were in the board documents.

**Motion 9696  
Consideration of  
Approval of  
Amendment to the  
2015-2016 Budget  
for Restricted  
Revenue and  
Expenses Relating  
to Federal and State  
Grants**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler  
**Nays:** None

**Motion 9697  
Consideration of  
Policy IV-B-4:  
Policy on  
Communicable  
Disease – Second  
Reading**

Motion was made by Marie Flickinger, seconded by John Moon, Jr., for Approval of Policy IV-B-4: Policy on Communicable Disease – Second Reading.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler  
**Nays:** None

**Motion 9698  
Consideration of  
Approval of the  
Selection of  
Underwriting Firms  
for Upcoming Bond  
Issuances**

Motion was made by Keith Sinor, seconded by Marie Flickinger, for Approval of the Selection of Underwriting Firms for Upcoming Bond Issuances.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Mims, Moon, Jr., Sinor, Wilson, Wheeler  
**Nays:** None

**Motion 9699  
Consideration of  
Purchasing  
Requests**

Motion was made by Brad Hance, seconded by Dr. Ruede Wheeler, for approval of the purchasing requests.

RFP #16-06	
Contract for Plumbing Service	\$100,000
RFP #16-18	
Lean Six Sigma and Project Management Training Service	100,000
Purchase Request #1 - Programming Services for South Campus Center for Engineering and Technology	110,000
Purchase Request #2 - North Campus Library Substantial Completion	_____ -
<b>Total:</b>	<b>\$310,000</b>

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Motion 9700  
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr. to approve the consent agenda.

Dan Mims commented on Item A, Approval of the Minutes for the February 1, 2016, Regular Board Meeting. He explained that the Board Chair does not officially vote on items. The Chair normally votes if there is a tie or if he/she want to specifically acknowledge support on an item. Dan Mims wanted it noted in the minutes that he supports the authorization of issuance for general obligation building and/or refunding bonds. Thus for Motion 9689, the vote is documented as 7 for, 0 against.

**Motion Carried.**

**Yeas:** Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

**Nays:** None

**Adjournment:**

Meeting Adjourned at 7:40 p.m.